



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS UNITED STATES ARMY GARRISON
453 NOVOSEL STREET
FORT RUCKER ALABAMA 36362-5106

GC Policy Memo 10-18


9 September 2010

IMSE-RCK-PWH

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Housing of Geographical Bachelors on Fort Rucker

1. The purpose of this policy memorandum is to ensure that all military members assigned or attached to Fort Rucker are aware of the local policy concerning the housing of geographical bachelors on Fort Rucker.
2. Geographical bachelors are defined as Soldiers receiving basic allowance for housing at the "with dependent" rate, but not accompanied by Family members for personal reasons.
3. In accordance with AR 420-1, Army Facilities Management, 12 February 2008, table 3-7, geographical bachelors are a Priority IV, space available basis. Fort Rucker has set aside eight rooms in the permanent party buildings to house geographical bachelors. These rooms will be assigned for a period of 60 days.
4. The following procedures are required in order to be housed in those rooms:
 - a. An individual wishing to be housed as a geographical bachelor must submit a request in writing through the Unaccompanied Personnel Housing (UPH) Office, Housing Division, to the Director of Public Works. This approval will not exceed 60 days.
 - b. The service member will report to building 5700, room 160, to the UPH staff for room assignment when his request is approved.
 - c. If eight rooms are assigned, the requestor will be placed on a waiting list and/or assigned a room; the resident with longevity will then be issued a "Notice to Vacate" letter giving him 30 days to vacate his room. The 60 days will not count until a room has been assigned.
 - d. Any extension of this room assignment must be approved by the Garrison Commander, Fort Rucker.
5. All geographical bachelors are assigned as "space available" and can be given 30 days notice to vacate based on a higher priority. The priority of notice to vacate will be based on longevity, "first-in-first-out." Any geographical bachelor that is considered "key and essential" will not be given a notice to vacate.
6. This memorandum supersedes Policy Memo 08-18, dated 15 September 2008, and will remain in effect until changed or formally rescinded.


JAMES A. MUSKOPE
Colonel, Aviation
Garrison Commander

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DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS UNITED STATES ARMY GARRISON
453 NOVOSEL STREET
FORT RUCKER ALABAMA 36362-5105

REPLY TO
ATTENTION OF

GC Policy Memo 10-17


IMSE-RCK-PWH

9 September 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Issuance of Certificates of Non-Availability (CNAs)

1. The purpose of this memorandum is to ensure that all permanent party military members assigned or attached to Fort Rucker are aware of the policy for the issuance of CNAs for sergeants (E-5) and below.
2. Permanently assigned personnel in the rank of sergeant (E-5) and below who are entitled to basic allowance for housing (BAH) at the "without dependent" rate are required to occupy single Soldier quarters on the installation, unless they are married to another military member assigned to this installation. Military married to military in the rank of sergeant (E-5) and below, with only one assigned to this installation and no other authorized family members, are considered bona fide bachelors and are required to live on-post.
3. The Garrison Commander or his designee, Chief, Housing Division, may authorize single Soldiers in the rank of sergeant (E-5) and below to reside off-post under the following conditions:
 - a. When adequate housing is not available and military necessity is not a factor.
 - b. When the Soldier is pregnant.
 - c. When the Soldier has purchased a home near the installation prior to notification of assignment to that installation.
4. All requests for CNAs will be submitted in writing, with supporting documentation, and endorsed by their chain of command to the Unaccompanied Personnel Housing Office. At that time, the Chief, Housing Division, will review all paperwork to authorize the payment of BAH at the single rate. Company commanders must ensure that these procedures are followed to ensure that their Soldier receives the proper BAH benefits. Personnel who are authorized to reside in the civilian community shall receive Housing Services Office counseling on the Equal Opportunity in Off-Post Housing Program before negotiating a rental or lease agreement for community housing.
5. CNAs will be issued for a period not to exceed 12 months and will be reviewed quarterly to ensure validity. Soldiers residing off-post with a CNA will not renew their lease without first being approved to continue residing off-post.
6. This memorandum supersedes Policy Memo 08-17, dated 21 August 2008, and will remain in effect until rescinded.


JAMES A. MUSKOPF
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Garrison Commander

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